

# the WESTWOOD

167 Genesee Street | Utica NY 13501

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## Rental Application

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### UNIT PREFERENCE:

#### APPLICANT INFORMATION

Applicant Name \_\_\_\_\_

SS# \_\_\_\_\_

D.O.B. \_\_\_\_\_

Drivers licence # \_\_\_\_\_

Contact Phone # \_\_\_\_\_

email address: \_\_\_\_\_

# of dependents including co-applicant

Names:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relationship:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Co-Applicant Name \_\_\_\_\_

SS# \_\_\_\_\_

D.O.B. \_\_\_\_\_

Drivers licence # \_\_\_\_\_

Contact Phone # \_\_\_\_\_

email address: \_\_\_\_\_

#### EMPLOYMENT INFORMATION

Applicant

Employer: \_\_\_\_\_

Employer Phone: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Job Title \_\_\_\_\_

Salary: \_\_\_\_\_ Per: \_\_\_\_\_

Co-Applicant

Employer: \_\_\_\_\_

Employer Phone: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Job Title \_\_\_\_\_

Salary: \_\_\_\_\_ Per: \_\_\_\_\_

#### RESIDENCE HISTORY

Present address: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Landlord Name: \_\_\_\_\_

Landlord Phone: \_\_\_\_\_

Move in/out Dates: \_\_\_\_\_

#### OTHER INFORMATION

Pets? Y/N (Describe) : \_\_\_\_\_

Desired length of lease? \_\_\_\_\_  
(longer terms may take preference):

Other notes : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Personal References:

Names:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relationship:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### AUTHORIZATION

No representations, promises of agreements as to occupancy, lease or date or possession have been made and this application shall not be construed as a Lease Agreement. Applicant understands that this application and accompanying deposit and/or rent are accepted, subject to investigation by the landlord or its agent of the applicant's qualification including making necessary investigation of my credit, character, and reputation. It is further understood that if the application is not approved or if after being approved, I decide not to rent the apartment, the monies deposited herewith will be returned to the applicant except for \$50 which will be retained to offset the agent's cost time and effort in processing my application, and the parties hereto shall thereafter have no further liabilities to each other. Upon approval, the deposit will be held as security for the performance and observance of the terms and conditions of the Lease Agreement. Until execution and delivery of a Lease to the applicant, the owner or its agent reserves the right to reject this application.

Applicant:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Co-Applicant:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date